**WATERWOOD 2025 BILLING AND COLLECTION PROCESS**

**(THIS IS YOUR 2025 ANNUAL ASSESSMENT FEE INVOICE)**

**Billing**

* The 2025 annual assessment fee invoices will be mailed October 2024.
* **$350** assessment fee due date is January 31, 2025. A late fee of **$50.00** will be charged for payments received after January 31, 2025.
* Forms of payment accepted are personal check, cashier check, and money order.

**Collection Cost Process**

* February 5, 2025 a late payment reminder is sent for assessment fee due of $400 (includes $50 late fee).
* March 5, 2025 non-payments are turned over to attorney for collection.
* If turned over to attorney for collection the Board will no longer accept payments or communicate regarding the account with the owner, and all payments and communication must be made through the attorney.

If you have questions regarding this policy, please contact divapinky1@hotmail.com

**Waterwood HOA Board**

Michael McCormack-President

317-260-0547 or michaelmccormack4173@gmail.com

Dana Birdsong-Secretary

danabirdsong@ymail.com

Sherri Bell-Treasurer

divapinky1@hotmail.com

**Make check, cashier check, or money order payable to: Waterwood HOA**

**Mail to: Waterwood HOA**

 **3734 Riverwood Drive**

 **Indianapolis, IN 46214**